

***GRANSTROM EVERGREENS
CHRISTMAS WREATH FUNDRAISERS
2023 INFORMATION PACKET***





September 2023

Dear Fundraising Coordinator,

Welcome back to another season of Christmas Wreath Fundraising. We are looking forward to working with your organization using our easy and profitable Christmas Wreath fundraising program.

As always our 18", 22", 26" or 30" mixed evergreen wreaths as well as our 24" swag are made from fresh high elevation Noble Fir boughs with fragrant cedar and berried juniper. All come complete with three pine cones and a red and gold wired bow. Our fragrant noble fir and cedar garlands come in lengths of 25' or 75'.

All the forms you will need to complete a successful wreath fundraiser are enclosed in this packet and also available on our website, www.GranstromEvergreens.com. Please feel free to contact us regarding any questions you have about the wreath fundraising process. Our goal is to provide the best customer service possible to each and every customer and to help everyone we do business with hold a successful fundraising event for their organization.

Send in the two page Sales Agreement by October 15th to enroll in our fundraiser. Wreaths will be available to pick up after Thanksgiving.

Enclosed in this packet you will find:

- *Price List* and *UPS Shipping Chart* so you can calculate your organizations costs and expected fundraising profits.
- *Sales Agreement* lets us know your intent to sell our wreaths and is due October 15th.
- *Fundraising Instructions* help coordinators understand the flow of the season.
- *Final Order Form* to submit your final wreath order is due November 10th.
- The *Wreath Sale Summary* and *Customer List* are provided for your own organization.

Thank you for choosing Granstrom Evergreens as your Christmas wreath provider.

Erik Granstrom
503-666-7896
Granstrom@Comcast.net
www.GranstromEvergreens.com

GRANSTROM EVERGREENS

2023 Season Wholesale Price List

WREATHS * SWAGS * GARLANDS

*Our Wreaths are Handmade using Noble Fir, Juniper and Cedar Boughs
Includes Deluxe Red & Gold Wired Bow and Pine Cones*

Outside Diameter	Price Group determined by total number of all items in final order.				
	A 10-99	B 100-249	C 250-499	D 500-999	E 1,000+
24" Swag	\$20.00	\$18.00	\$17.00	\$16.00	\$15.00
18" Wreath	\$20.00	\$18.00	\$17.00	\$16.00	\$15.00
22" Wreath	\$22.00	\$20.00	\$19.00	\$18.00	\$17.00
26" Wreath	\$25.00	\$23.00	\$22.00	\$21.00	\$20.00
30" Wreath	\$28.00	\$26.00	\$25.00	\$24.00	\$23.00
25' Garland	\$40.00			\$35.00	
75' Garland	\$95.00			\$90.00	
Our Garland is a mixture of Noble Fir and Cedar boughs.					
Individual Shipping Box \$10, Larger wreaths are available by request.					

For the 2023 Season

- * We will not have any Swags available.
- * All orders must be Picked Up at our farm in Troutdale.
- * Orders must be in quantities of 10 items per size of wreath.
- * We will not be doing any Deliveries this year.
- * Limited opportunities to ship out Bulk or Individual UPS Wreaths.

GRANSTROM EVERGREENS

28745 SE Division Drive
Troutdale, Oregon 97060
503-666-7896 Fax 503-618-0526
Granstrom@Comcast.net & <http://www.GranstromEvergreens.com>

GRANSTROM EVERGREENS

Sales Agreement 2023 Season

Customer _____
Contact Person _____
Address _____
City/State/Zip _____
Phone _____ Fax _____
E-Mail _____

Estimated Order			
Item	Quantity	Price	Total Cost
24" Swag			
18" Wreath			
22" Wreath			
26" Wreath			
30" Wreath			
25' Garland			
75' Garland			
Total Quantity		Item Cost	
Price Group determined by total number of all items in final order.		UPS Shipping Cost	
		Total Cost	

**Brochures are available upon return of this signed sales agreement.
The first 100 brochures are free, additional available at 20 cents each.
Fresh samples will be available upon request after October 15th.**

GRANSTROM EVERGREENS
28745 SE Division Drive
Troutdale, Oregon 97060
503-666-7896 Fax: 503-618-0526

Sales Agreement (Page Two)

This order includes items to be: (Mark all that apply.)

* Picked up on _____ (Date)

* Shipped Bulk UPS _____

*

Shipping / Delivery address:

_____ (Name)

_____ (Address)

_____ (City/State/Zip/Phone)

Terms:

Signed agreement and \$2.00 per item deposit must be received by October 15th.
Order changes may be made until November 10th.

Upon delivery, Granstrom Evergreens will unload at/near the curb and verify the count. Wreaths will not be carried into buildings, back yards or up stairs.

Customer agrees to receive Bulk UPS shipments according to our instruction sheet.

Any claims of condition or count must be brought to our attention within 48 hours of delivery.
Rejected goods must be held for inspection by Granstrom Evergreens.

Number of brochures requested _____. **Sample wreath requested** _____.

Enclosed is a deposit of _____ **to confirm this order.**

Balance to be paid at time of delivery, pick up or shipment of bulk orders.

All orders placed with Granstrom Evergreens are subject to weather and crop conditions beyond our control. If collection is necessary, buyer agrees to pay all seller's collection costs including, but not limited to attorney fees.

This agreement is signed on _____, by

Customer _____

Granstrom Evergreens _____

FUNDRAISER INSTRUCTIONS

Thank you for your interest in our Christmas wreath fundraising program. My name is Erik and I will be your contact throughout the exciting fundraising season. Call or e-mail me at the office anytime and I will answer any questions you may have and help you with your fundraiser. Below is a brief outline of the wreath season.

First off review the information packet. When your organization is ready to commit to fundraising with us this year, choose a coordinator for your group and send in the completed *Sales Agreement* by October 1st. The estimated order can be based on your organizations previous sales or decide on a target number of wreaths for each organization member to sell. It is okay if your estimated order is not the same as your final order turns out to be. Be sure to indicate how many color brochures you will need and if you would like a fresh sample wreath (available Oct. 15th). A deposit of \$2.00 per estimated item is requested to secure your order and is due with the *Sales Agreement*.

The next step is to create a sales packet for each member of your organization who plans on selling wreaths. This should include your own order forms and your fundraising price. Remember that you purchase the wreaths from us wholesale and need to mark up the price to generate your profit. For example if you purchase 22" wreaths from us for \$20.00 each and sell them for \$40.00 each you generate a \$20.00 profit for your organization with each wreath sold. If you are having wreaths shipped by UPS remember to add in the shipping cost when calculating your wholesale price.

Hold your fundraiser during September, October or November and have a final order deadline for your own orders. Be sure to leave a few extra days for late orders to arrive. Double check your count before you complete the *Final Order Form* which is due on November 10th.

Orders can be picked up at our farm on a pre-arranged date.

Customers having their order shipped to them Bulk UPS will receive their shipment during the week that follows Thanksgiving. For bulk shipments, 18" wreaths are packed in boxes of 12. Swags and 22" wreaths are shipped in boxes of ten and 26" wreaths are shipped in boxes of five. 25' garlands can be shipped individually or in boxes of three and 75' garlands are shipped one per box. We cannot ship 30" or larger wreaths UPS. See the *UPS Shipping Chart* for prices.

Payment is due at time of delivery or pickup and prior to bulk shipping. Please have the families that purchase wreaths from you make their checks out to your organization. Send only one check for the total amount to Granstrom Evergreens.

Our evergreen products are recommended for outdoor use only. Keep out of direct sunlight to keep fresh or simply spray with water to freshen up a wreath.

I wish you a successful fundraising season! Talk to you soon!

- Erik Granstrom
Granstrom Evergreens

GRANSTROM EVERGREENS

Final Order Form ~ Due November 10th
2023 Season

Customer _____
Contact Person _____
Phone _____ Fax _____

Final Order Form			
Item	Quantity	Price	Total Cost
24" Swag			
18" Wreath			
22" Wreath			
26" Wreath			
30" Wreath			
25' Garland			
75' Garland			
Boxes <i>(Include size)</i>			
Special Orders			
Total Quantity		Total Cost	
GRANSTROM EVERGREENS 28745 SE Division Drive Troutdale, Oregon 97060 503-666-7896 Fax: 503-618-0526		Less Deposit	
		Balance Due	

SELLER'S NAME _____

	Customer	Address	Phone	Item	Quantity	Price	Total Paid
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							

CUSTOMER LIST - KEEP THIS FOR YOUR RECORDS

WREATH SALE SUMMARY

	SELLER'S NAME & PHONE NO.	Swag	WR 18"	WR 22"	WR 30"	25' Garland	75' Garland	Seller's Total Items
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
Totals By Item →								

Keep this form for your records. Enter your sales numbers and transfer the total items to our Final Order Form.

Granstrom Evergreens 503-666-7896

GRANSTROM EVERGREENS

UPS SHIPPING CHART 2023 Season

Individual UPS Rates

Item	Shipping Rate
Swag	\$45.00
18" Wreath	\$32.00
22" Wreath	\$45.00
22" Wreath Two Pack	\$55.00
26" Wreath	\$50.00
25' Garland	\$55.00
75' Garland	\$95.00

Individual UPS Rates

Shipping cost for one wreath shipped in a box with a personalized greeting anywhere in the Continental USA.

Bulk UPS Rates

This is your shipping cost, Per item (each wreath), shipped ground UPS. All boxes must ship to one address at one time. 18" wreaths are packed in boxes of twelve. Swags & 22" wreaths are packed in boxes of ten. 26" wreaths are packed in boxes of five. Garlands are shipped one per box or three 25' garlands per box and 30" wreaths do not ship.

Bulk UPS Shipping Rates

Shipping Cost for One Wreath, Swag or Garland

UPS ZONE	2	3	4	5	6	7	8
24" Swag In a Box of 10 Weighs 50 lbs.	\$8.50	8.70	9.00	9.50	10.00	11.00	11.50
18" Wreath In a Box of 12 Weighs 60 lbs.	\$7.40	7.70	8.00	8.50	9.10	9.70	10.50
22" Wreath In a Box of 10 Weighs 60 lbs.	\$9.00	9.50	9.70	10.00	11.00	12.00	12.50
26" Wreath In a Box of 5 Weighs 50 lbs.	\$10.00	10.80	11.80	12.90	14.40	15.90	17.50
25' Garland In a Box of 1 Weighs 20 lbs.	\$25.00	26.00	28.00	30.00	33.00	37.00	40.00
75' Garland In a Box of 1 Weighs 60 lbs.	\$60.00	65.00	70.00	75.00	80.00	85.00	95.00

UPS Zone Chart

Zone	Find the first three digits of your Zip Code to determine your UPS Shipping Zone
2	970-974, 977, 980-986, 988-989
3	835, 838, 975-976, 978, 990-994
4	594, 596-599, 832-834, 836-837, 893-898, 940-961, 979
5	577, 586, 588-593, 595, 800-806, 812-831, 840-847, 853-854, 860-865, 873-874, 889-892, 900-939
6	510-515, 560-576, 580-585, 587, 669-672, 674-693, 738-739, 790-791, 793-794, 798-799, 807-811, 850-852, 855-859, 870-872, 875-885
7	463-464, 498-509, 516-559, 600-668, 673, 710-711, 716-722, 724-737, 740-769, 778-782, 786-789, 792, 795-797
8	004-005, 010-089, 100-339, 341-462, 465-497, 700-709, 712-714, 723, 770-777, 783-785

GRANSTROM EVERGREENS

Individual UPS Final Order Form ~ Due November 15th 2023 Season

Customer _____
Contact Person _____
Phone _____ Fax _____

Individual UPS Final Order Form					
Item	Quantity	Price	Shipping	Item Cost	Total Cost
24" Swag + UPS			\$45.00		
18" Wreath + UPS			\$32.00		
22" Wreath + UPS			\$45.00		
22" Wreath Two Pack + UPS			\$55.00		
26" Wreath + UPS			\$50.00		
25' Garland + UPS			\$55.00		
75' Garland + UPS			\$95.00		
Total Quantity		Total Order Cost			

- * Minimum order of 25 items required.
- * Please use our "UPS Order Form"
- * Add your group's name before duplicating and distributing.
- * Proofread orders for legibility, full names and zip codes.
- * Add page numbers before making a copy for us.
- * Keep a full set of original address forms for your reference.
- * Double check that this cover sheet matches the number of address submitted.
- * Return this form with your shipping addresses by November 15th to ensure arrival the first week of December.
- * Shipping to Alaska, Hawaii, or Post Office boxes is \$25 extra shipping. No International.

UPS ORDER FORM

NAME OF ORGANIZATION _____

PLEASE BE SURE ALL ADDRESSES ARE CORRECT. WE CANNOT SHIP TO P.O. BOXES, ALASKA, HAWAII OR FOREIGN COUNTRIES.

LIST SENDER'S NAME AND PHONE NUMBER WITH EACH ITEM ORDERED. LIST EACH ITEM SEPARATELY. PRINT CLEARLY.

SENDER INFORMATION

RECIPIENT INFORMATION

FROM: (FULL NAME)

TO: (FULL NAME)

PHONE:

ADDRESS:

ITEM ORDERED:

MESSAGE:

CITY:

STATE:

ZIP:

PHONE:

SENDER INFORMATION

RECIPIENT INFORMATION

FROM: (FULL NAME)

TO: (FULL NAME)

PHONE:

ADDRESS:

ITEM ORDERED:

MESSAGE:

CITY:

STATE:

ZIP:

PHONE:

SENDER INFORMATION

RECIPIENT INFORMATION

FROM: (FULL NAME)

TO: (FULL NAME)

PHONE:

ADDRESS:

ITEM ORDERED:

MESSAGE:

CITY:

STATE:

ZIP:

PHONE:

All Orders Must Be Submitted On This Form.

Coordinator Use Only: Page # _____

Greet your holiday guests with the most traditional welcome!



Mixed Evergreen Wreath

The ultimate combination of favorite Northwest evergreens and natural pine cones. Noble fir, cedar and berried juniper lend their holiday best to these beautiful handmade wreaths. Each one comes complete with a hand-tied, red wired bow. Available in a range of sizes.

**Dress up your doorway with a
24" Mixed Evergreen Swag**



**Surround your home with
the fragrance and beauty of
Fresh Evergreen Garland**

Each garland is hand-tied with fresh
noble fir and fragrant cedar boughs.
Recommended for outdoor use.





Mixed Evergreen Cross Wreath
(Same price as our 22" Wreath)